

Minutes of the Review Meeting of OUIDF Funded Projects held on 15th April, 2017 at 4:00 PM in the Conference Hall of H&UD Department, Secretariat

List of participants in given in the enclosed Annexure.

Commissioner-cum-Secretary, H&UD Department presided over the Meeting. After a detailed review, the following observations were made and decisions taken:

I. Project Monitoring:

- Work plan for OUIDF Projects to be re-worked. It must include Early Start Time-Early Finish Time & Late Start Time and Late Finish Time for Project Sub Components.
- Revised work plans to be drafted in consultation with the Contractor and the Implementing Agency. Once finalized, same is to be circulated to both the Contractor and Implementing Agency.
- Monthly billing to be ensured for the Project. Implementing Agency must clear the bill within 21 days of receipt of such bills.
- Project Monitoring Tool to be made uniform for all Projects.
- Summary sheet to include provisions for highlighting Projects running late as per the scheduled completion time along with its status vis-à-vis the revised timeline as per Extension of Time wherever allowed / applicable.
- OUIDF shall take immediate steps to organize Workshops for Capacity Building and Training of ULB personnel on best practices for effective execution and monitoring.

II. Berhampur Solid Waste Management –

- The bid submission date for the tender may be extended to 26th April, 2017 for the Project.

III. Berhampur Water Bodies –

- The tender for Ramalingeswar & Haridakhandi tank is to be retendered on priority. The tender for Waterbodies Project funded by OUIDF of BMC and SMC to be compared and the tender document for Berhampur Waterbodies Project may be suitably modified to increase participation.

IV. Energy Efficient Street Lighting –

- OUIDF to verify appointment of Independent Engineer clause in SIOM Agreement. If SIOM permits, OUIDF may proceed with floating of Tender for appointment of Independent Engineer.
- OUIDF shall prepare a draft resolution to be passed by the Council of 5 Municipal Corporations for appointment of Independent Engineer on their behalf.

V. **Modern Abattoir at Gadakana, Bhubaneswar –**

- OUIDF must obtain work orders placed by the Contractor for procurement of equipment.
- RFP to be finalized for appointment of O&M Operator for the abattoir. O&M Manual for the Plant to be obtained from NBCC immediately.

VI. **Appointment of Branding Agency –**

- OUIDF to expedite appointment of Branding Agency. Project to be retendered on priority.


VII. **OUIDF Innovative Projects –**

- A Meeting at the level of Commissioner, BMC to be held to draft a work plan for implementation of Toilet on Wheels and Modern Hygienic Fish Market in Bhubaneswar.

VIII. **Adoption of Best Practices and Value Creation –**

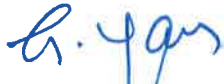







- OUIDF shall take immediate actions to identify Best Practices in other States and adopt ways to implement the same in OUIDF Funded Projects.
- Focus should be at value creation for the Projects with KfW funding.
- Kick Off Meeting must be organised for all OUIDF Projects and Implementing Agencies must be sensitized the need for adopting work plans with clear timelines, project sign boards, health and safety measures being adopted at project sites etc. at such Meetings.

The Meeting ended with thanks to the Chair. The next meeting is scheduled for 22nd April, 2017 wherein revised work plans for ongoing Projects would be presented and action plan on organisation of Work Shops for ULBs would be discussed.


18/4/17
Commissioner-cum-Secretary,
Housing & Urban Development Department

ATTENDANCE SHEET

Review Meeting of OUIDF dated 15.04.2017 at 4.00 P.M. in the
Conference Hall of H & U D Deptt., Govt. of Odisha, Bhubaneswar

S/N	Name	Designation	Signature
1	Shri G. Mathivathanan, IAS	Commissioner-Cum-Secretary H & U D Deptt.	
2	Shri. P. K. Jha, IFS	Special Secretary H&UD Deptt.	
3	Shri R. C. Kar	Financial Advisor - cum- Administrative Officer(I/C), OUIDF	
4	R. Manivannan	TL - OUIDF PDA	
5	Halesh Kedy Dehoo	SWH Expert OUIDF PDA	
6	Anindya Kumar Panda	Project Associate, OUIDF PDA	
7	Shomdip Ghosh	Project Development Expert OUIDF PDA	
8	Rahul Mehertri	Transaction Manager expert OUIDF PDA	
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